

**Report to: Chief Officer (Highways and Transportation)**

**Date: 22 July 2014**

**Subject: Annual Masonry and Routine Bridge Maintenance – Extension of Contract**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

- 1 This report seeks the Chief Officer's approval to extend the Annual Masonry and Routine Bridge Maintenance Contract 2012/13 for a period of 12 months, in accordance with Contract Procedure Rule 21.1 and utilising Clause 80 incorporated within the Contract.

## Recommendations

- 2 The Chief Officer (Highways and Transportation) is requested to approve the extension of the Annual Masonry and Routine Bridge Maintenance Contract for a further 12 months in accordance with its terms and conditions.

### 1 Purpose of this report

- 1.1 The purpose of this report is to inform the Chief Officer (Highways and Transportation) of the requirement to extend the Annual Masonry and Routine Bridge Maintenance Contract and seek a Key Decision as defined by the Constitution of the Council to extend the contract to the 4 incumbent providers who have confirmed their agreement to extend.

### 2 Background information

- 2.1 The Bridges Team use this contract to carry out general repairs and refurbishments to existing bridges, bridge parapets, retaining walls, traffic signal mast arms, gantries and other highways structures on a labour, plant and materials basis.

- 2.2 The current contract expires on the 22<sup>nd</sup> August, 2014 and is extendable for one further year. Works to the value of £300,000 have been issued through this contract in the last 12 months.

### **3 Main issues**

- 3.1 The Annual Masonry Repairs and Routine Maintenance Contract was awarded to four Contractors in 2012 and has already been extended once for a period of 12 months. All four Contractors are willing to extend the Contract again for this final period of 12 months.

- 3.2 The contract entitles the Contractor to request a price increase up to the RPI (approximately 2.5%) and the following responses have been received:

Contractor 1      Agreed to Maintain Rates

Contractor 2      1.5% Increase Requested

Contractor 3      5% Decrease Proposed

Contractor 4      2% Increase Requested

- 3.3 The revised rates will be applied to the Annual Masonry Repairs and Routine Maintenance Model and Contractors will be selected by lowest price and availability to carry out the works.

### **4 Corporate Considerations**

#### **4.1 Consultation and Engagement**

- 4.1.1 The Bridges Section is satisfied with the individual Contractor's performances.
- 4.1.2 Consultation has taken place with the Finance Section who confirmed that the funding shall be authorised for each particular scheme as and when the works are required.
- 4.1.3 The Procurement Section has also looked into the appropriateness or otherwise of the proposed extension and concluded that it is justifiable.

#### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Due consideration to equality has already taken place as part of the Corporate Procurement Process before this contract was originally awarded. It is currently not applicable to carry out an EDCI screening or impact assessment at this time.

#### **4.3 Council policies and City Priorities**

- 4.3.1 This contract is utilised as a means of instructing a Contractor to carry out routine and emergency works. Each order will be subject to the necessary approvals in accordance with the Council's rules.

4.3.2 The proposed extension to this contract will maintain an efficient method of procuring these essential works.

4.3.3 A collaborative contract with neighbouring authorities is not currently appropriate due to differing service deliveries. The merits of a West Yorkshire contract will continue to be reviewed.

#### **4.4 Resources and value for money**

4.4.1 The proposed extension of this contract will maintain an efficient method of procuring these essential works. The rates, revised where appropriate, will be applied to the model when selecting Contractors and the lowest priced Contractor who is available will be utilised.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no specific legal implications arising from this report. All activities relating to the proposed extension have been executed strictly in accordance with the Council's Contract Procedure Rules.

#### **4.6 Risk Management**

4.6.1 The incumbent Contractors have already submitted competitive rates and a further tender exercise is not expected to bring any further savings and would incur costs associated with a new tender exercise.

### **5 Conclusions**

5.1 The extension of the contract is an efficient use of Council resources.

### **6 Recommendations**

6.1 The Chief Officer (Highways and Transportation) is requested to approve the extension of the Annual Masonry and Routine Bridge Maintenance Contract 2012/13 for a further 12 months in accordance with its terms and conditions.

### **7 Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.